



## Open Enrollment

iSolved is technology that provides an improved experience for employers and employees for the critical open enrollment process. A user-friendly interface offers a more engaging and intuitive benefits enrollment experience while users navigate step-by-step through the benefit enrollment process, driving up employee engagement and usage.

### iSolved makes open enrollment simple and easy:

- ✓ **You can structure specific benefit enrollment welcome messages** while easily attaching important benefit documents for employees to review and acknowledge.
- ✓ **You can schedule email alerts** to make sure enrollment deadlines aren't missed.
- ✓ **When navigating menus in benefit enrollment**, it will save automatically.
- ✓ **You can also make the selection of a benefit dependent** on another benefit.
- ✓ **You can now choose to allow your employees to indicate** whether they are a tobacco user as part of their benefit enrollment.

### Welcome messages and document attachments

The screenshot displays the iSolved Human Capital Management interface. At the top, the user's name is Mark T Able, with details for Employee # 101, Status Active, Pay Group Weekly, Hire Date 5/1/2000, Hourly rate #####.00, Location MI, Department 200, Shift S, and Grant. The main navigation menu on the left includes sections like EMPLOYEE SELF SERVICE, Employee Welcome, Time, Employee Messages, Address Only Updates, Life Events Wizard, Life Events History, Benefit Enrollment (highlighted), Benefits Summary, Benefit Plan Details, Documents, Pay History, W2/ACA/1099 Forms, Tax Updates, Direct Deposit Updates, Timeforce Single Sign On, ESS Misc Data Sets, ESS Misc Fields, and Misc Data. The main content area is titled 'Benefit Enrollment' and shows a 'Welcome' message for the 2016 Benefits Enrollment. It includes a '2016 Benefits Enrollment' section with a 'Welcome to the 2016 Open Enrollment:' message and instructions. Below this, there are three key items: a calendar icon for 'Benefit enrollment period January 01, 2016 - December 31, 2016', a document icon for 'Summary Plan Description (DOC)' with a 'View here' link, and a 'Sign Acknowledgement' button. A 'Links Your FSA' icon is also present.



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## Schedule email alerts

Enrollment Period Rules Benefit Settings Enrollment Reports Life Events **Email Alerts**

Email Template	Send Date
2016 Open Enrollment	11/1/2016

+ Add New Edit Delete Refresh Save Cancel

**Email Alerts**

Email alerts can be sent to employees during this Enrollment Period.

- Multiple email alerts can be setup.
- Select an email template and the date the email should be sent.

\* Email Template: 2016 Open Enrollment

\* Send Date: 11/1/2016

Deselect

## Select a benefit dependent on a different benefit

EMPLOYEE MANAGEMENT

EMPLOYEE SELF SERVICE

Welcome Beneficiaries and Dependents Cost Analysis Current Elections AD&D Life Insurance **Dental** HSA LTD Medical Pre-Tax 125 Voluntary Life Vision PreTax Benefit Summary Confirmation Statement

← Previous → Next

**Dental**

Your En

Selected Plan **Dental Coverage**

Deselect

Coverage Options

\* Coverage: Family - Family

Per Pay Amount: 6.90

Dependents

Name	Include
Evelyn Abernathy	<input checked="" type="checkbox"/>
Mica Abernathy	<input checked="" type="checkbox"/>

## Ability to select whether or not they're a tobacco user

+ Add New Edit Delete Refresh Save Cancel

**Contact Name**

\* First Name: John  
Middle Name:  
\* Last Name: Doe  
Prefix:  
Suffix:

**Contact Info**

\* Relationship: dropdown  
Call Order: Primary  
 Emergency Contact  
 Dependent  
 Beneficiary  
 Hide Contact in ESS

**Phone Numbers and Email Address**

Home:  
Mobile:  
Office:  
Email Address:

**Personal Information**

SSN:  
Update SSN: 555-11-1234  
Birth Date:  
Update Birth Date: 6/16/1982  
Gender: Male

**Benefit Data**

Full-time Student  
 Disabled  
 Tobacco Use  
 Deceased

**Address**

Street: 999970 Aspen Circle  
Zip Code: 01420  
Hi: Enter Key in zip code field to retrieve city list.  
City: Detroit  
State: Michigan

Height: 6

Contact us at **508-832-0800** or **www.epaybiz.com** to find out more about iSolved, the technology that will change your business!